



4-H SPIN Club Volunteer Role Description

Purpose	To help youth gain mastery of a specific topic or skill through a 4-H special interest (SPIN) club.
Success Criteria	Youth, ages 7 to 18, will join the special interest club and participate in a series of hands-on learning experiences to gain new knowledge and skills. At the end of the experience, youth should be able to demonstrate that they have mastered the skills and evaluate what they have learned. Through these learning experiences youth will have opportunities to develop a sense of belonging, independence, and generosity through working successfully with a caring adult, practicing decision making and leadership, and giving back to the community through community service.
Time Required	Time for planning, teaching youth, reflecting on what worked well or areas where improvement is needed, and celebrating and recognizing learning. Minimum of six sessions.
Responsibilities	 Plan an overview of the skills to be taught. Plan learning activities to teach targeted skills. Direct and guide youth as needed to help youth learn the skills necessary to achieve mastery of the topic. Provide a sense of belonging to the youth by creating a welcoming environment. Allow for independence and give youth opportunities for leadership roles in the club. Promote a feeling of generosity by demonstrating appropriate behavior towards others. Along with the youth, plan and promote an event to showcase the skills and knowledge learned through participating in the special interest club. Promote additional 4-H experiences available to 4-H SPIN club members. Complete an evaluation form for feedback. Keep youth safe and develop a risk management plan for activities, if appropriate. Ask extension staff about Activities Insurance for accidents and liability insurance.
Requirements	 Complete Kansas 4-H Volunteer screening process to become a registered volunteer - include application, references, and orientation. Attend volunteer training as arranged. Commit to meeting at least six times with the youth. Recruit at least one additional volunteer to help so that one adult is never alone with youth. Practice "two-deep leadership."
Target Dates	Special Interest clubs must meet a minimum of six times or more –duration of clubs depends on the skill or topic being taught.
Resources Available	Volunteer orientation and training. Extension staff. 4-H project manuals (if applicable).
Training Opportunities	Schedule as needed.

Report To	Extension Agent
For Questions Contact	Name Title Address Phone Email

(Volunteer signature)

(Date)

(Date)

(Extension Staff signature)

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This resource was adapted from the SPIN Club Volunteer Role Description with the permission of University of Illinois Extension 4-H Youth Development.