Clover Clan 4-H Club			105
Pay to the Order Of	Date	_ \$	
			DOLLARS
Hometown Federal Bank			
МЕМО			

EXAMPLE		CURRENCY				
Clover Clan 4-H		COIN				
DATE						
				LIST ITEMS	TOTAL FROM OTHER SIDE	
Hometown Fe	ederal Ran	k		SINGLY	TOTAL	
TIOINCIOWITIN		Л		-	LESS CASH RECEIVED	
073000228	733440	804	0900	-	TOTAL	

	RECORD ALL CHARGES OR CREDITS THAT AFFECT YOUR ACCOUNT									
NUMBER	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/DEBIT			FEE	DEPOSIT/CREDIT		BALAN	ICE
	5-30	Bank charges	4	00					99	90
104	6-10	Hometown Signs-club sign	32	19					67	71

Record of Club Finances

Money received in			(Month) Balance on hand \$						
Date				how source of money received.	Amount				
Dui				now source of money received.					
				Tota <mark>l Reciepts</mark>	\$				
Monor	noid out in								
Wioney	paid out m	(Month)		_					
Date	Check #	List all items	senarately	y. Show source of money received.	Amount				
Date			separatery	. Show source of money received.	Amount				
				Total Expenses	\$				
	Balance on l	Balance on bank statement Plus deposits not listed Subtotal		Balance forward	\$				
	Plus deposit			Plus money received	\$				
	Subtotal			Subtotal	\$				
	List outstanding checks			Less money paid out	\$				
				Subtotal	\$				
				Less bank charges	\$				
	Less outstan	ding checks	\$		\$				
	Balance forward*		\$	(Write this figure in balance					

*NOTE: Both BALANCE FORWARDS should be the same. This means your books are in balance. If you do not have a bank statement each month, use only the right side.