

KANSAS 4-H PUBLIC SPEAKING COORDINATOR: POSITION DESCRIPTION



PURPOSE:

To provide leadership/teaching of public speaking to 4-Hers and assist them to develop these life skills.

RESPONSIBILITIES:

- All individuals who work directly with youth are required to complete the Kansas 4-H volunteer screening process.
- Schedule and arrange for monthly demonstrations/project talks at club meetings. Communicate the schedule with 4-H members and families.
- Help members' prepare their demonstration/project talk.
- Attend club meetings when possible.
- Help members' prepare for other public speaking events such as 4-H Club Day, radio broadcast, television interviews, social media videos, etc.

TRAINING AND ASSISTANCE:

Club Leader

- ☞ Local K-State Research and Extension staff
- ☞ [Communications](#)
- ☞ [Club Communications Project](#)

TIME COMMITMENT:

1-year term, October to September. Public speaking meetings should be held at a time, place and frequency that is determined by you and the 4-Hers.

QUALIFICATIONS:

- ☞ Interest in helping youth.
- ☞ Interest in 4-H educational programs.
- ☞ Knowledge in or willingness to learn about public speaking.
- ☞ Ability to organize and coordinate.
- ☞ Ability to communicate with youth and adults.

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

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